

Valjapur, Tq. Vaijapur, Dist Aurangabad

CODE OF CONDUCT FOR STUDENTS

The Code depicted underneath shall apply to all sorts of conduct of students within the College premises.

- 1. if any student is found scribing the wall/desks, disciplinary action shall be taken against him/her.
- 2. The students should keep the identity Card with them regularly.
- 3. Whenever the identity cards are requested by the relevant authorities, they should submit it whenever demanded.
- 4. Courtasy and respect must be the key aspect of a student's behavior.
- 5. Every student must have a minimum attendance of 75 %
- Students shall not organize picnics, excursion trips etc. on their own, without the written permission of the Principal.
- 7. It is necessary for the students to be present at the time of admission in college and for filling up of any examination form.
- 8. Ragging is strictly prohibited in the coilege premises and outside. Students indulging in ragging will be punished.
- Smoking, chewing tobacco, use of explosive or dangerous substances, consuming poisonous drugs or alcohol in any form is strictly probibited in the College campus.
- 10. No outside influence, political or any other should be brought into the college, directly er indirectly.

IQAC Co-ordinator J.K.Jadhav Arts, Com. & Science College Valjapin Dist Aurangabad. (M.S.)

J.K.Jadhav Arta, Commerce & Science Mahavidyalaya, Vaijapur College Code (334)



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CODE OF CONDUCT FOR STUDENTS

Ragging is strictly prohibited in the college premises and outside. Students indulging in ragging will be punished as per rules

'UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions 2009, published in the Gazette of India dated 4th July, 2009. Such students will be expelled from the college and F.I.R. will be lodged against them. Moreover, it will be mentioned in the college leaving certificate of such students that they are expelled because of their indulgence in ragging.

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J.K.Jadhav Arts, Commerce & Science Mahavidyalaya, Valjapur College Cede (334)

IQAC Co-ordinator J.K.Jadhav Arts, Com. & Science College Vaijapur DistAurangabad. (M.S.)



Vaijapur, Tq. Vaijapur, Dist Aurangabad

CODE OF CONDUCT FOR TEACHERS

As per UGC guideline whoever adopts teaching as a profession assumes the obligation to conduct him/her in accordance with the ideals of the profession.

- Teachers should be respectful and cooperative towards their colleagues.
- Teacher should be conscious, dedicated and should help the students beyond class hours without accepting any remuneration.
- Every teacher should see that is no incompatibility between his precepts and practice.The national ideals of education must be his/her own ideals.
- He shall not prevent any student from expressing his viewpoint although it may differ from that for his own.
- Teachers should discharge their responsibilities in accordance with the established rules outlined by the higher authorities and adhere to the conditions of contract.
- He should try to develop an educational environment.
- 7. The aim of teacher should be to inspire students to generate more interest in learning.
- Teachers should accord the same respect and treatment to the non-teaching staff as they do to their fellow teachers.
- The teacher should instill a scientific and democratic outlook among his students.
- 10. The teacher must respect the confidentiality of all information regarding exam affairs as well as matters dealing with colleagues.

J.K.Jadhav Arts, Com. & Science Coffege-Valjapur Dist.Aurangabad. (M.S.) J.R.Jadhav Arts, Commerce & Science Mahavidyalaya, Vaijapur College Code (334)



Vaijapur, Tq. Vaijapur, Dist Aurangabad

CODE OF CONDUCT FOR SUPPORT STAFF

The College has put forward its code of ethics for the support staff along the following lines.

- They should not engage in remarks or behavior that be considered disrespectful to their non-teaching colleagues, teaching staff or students.
- 2. The support staff should acquaint themselves with the College policies and adhere to them to their best ability.
- 3. Each of them should perform the duties sincerely and diligently as well as with accountability.
- They should not hamper the functioning of the college by engaging themselves in political or anti-secular activities.
- 5. They should avail of leave with prior intimation to the Authority.

The support staff should not, on any account, undertake any other job within the stipulated office hours.

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RIGHT TO INFORMATION (RTI),

Statutory Declaration on RTI ACT J. K. Jadhav Arts, Commerce & Science Mahavidyalaya

Constituted

A Right to Information Committee

Sr.No	Name	Designation	Mobile No.
	Mr. V. P. Bhingardeo	Appellate Authority	8888171401
2.	Dr. N. R. Gaikwad	Public Information Officer	9421875329

J.K.Jadhav Arts, Com. & Science Codege Valjapur Dist.Aurangabad. (ALS.)

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RULES OF LIBRARY

- Library Card dully filled along with one photograph is to be submitted at the book issue counter for borrowing books.
- 2. Identity card is Compulsory in library.
- 3. Library books must be returned within seven days from the Date of issue.
- 4. Students shall collect library Cards from Librarian by providing Identity card.
- If any damage / missing pages from books students have to pay necessary charges according to the rules of College.
- 6. In case of lost of library card students has to inform to librarian in writing.
- 7. Students have to pay Rs 50/- for duplicate card.
- If student fails to return the books within due date he/she will be charge of Rs 1/- per day per book.

Principal

J.K.Jadhav Arts, Commerce & Scien Mahavidyalaya, Vaijapur College Code (

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